



**MINUTES OF THE PLATTE COUNTY COMMISSION  
ADMINISTRATIVE SESSION**

Monday, December 6, 2021

- 1. **CALL TO ORDER:** Presiding Commissioner Schieber called the meeting to order at 10:02am.
- 2. **INVOCATION:** 2nd District Commissioner Joe Vanover.
- 3. **PLEDGE OF ALLEGIANCE:** 2nd District Commissioner Joe Vanover.
- 4. **APPROVAL OF AGENDA:** Commissioner Wood moved to approve the Agenda as presented. Commissioner Vanover seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.

Commissioner Schieber asked for unanimous consent to move the item within 7: ANNOUNCEMENTS FROM COUNTY OFFICEHOLDERS AND STAFF: concerning the bid opening as there are several contractors awaiting the results. Seeing no objections given, the following was presented:

**7. ANNOUNCEMENTS FROM COUNTY OFFICEHOLDERS AND STAFF:**

- A. Bob Heim, Director Public Works - Announced the bid opening for Bee Creek Rd Bridge Replacement - Project Number BRO-B083(27) and asked that the County Clerk Nancy Armstrong read the bids and that the Commission forward the bids to Public Works for further review and recommendation.  
County Clerk Nancy Armstrong opened and read two bids.  
(See recording in Clerk's office or online.)  
Commissioner Vanover moved that the bids be sent to Director Bob Heim for review and recommendation. Commissioner Wood seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover(Yes). The motion passed by a vote of 3 to 0.

- 5. **CONSENT CALENDAR:** Commissioner Wood moved to approve the Consent Calendar as presented. Commissioner Vanover seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.

**6. BUSINESS ACTION ITEMS:**

Auditor - Kevin Robinson

- A. Public Hearing to Amend the Budget (Auditor)
  - 1. Open Public Hearing (Commission) 10:05am
  - 2. Amend the Budget (Auditor)
  - 3. Comments (Commission)
  - 4. Close Public Hearing (Commission) 10:12am

- B. 2021-CO-236  
Amend 2021 Budget

Commissioner Vanover moved to approve 2021-CO-236 as presented. Commissioner Wood seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.

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- C. 2021-RES-065  
Public Hearing Request to Amend the 2021 Budget  
Commissioner Wood moved to approve 2021-RES-065 as presented. Commissioner Vanover seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.

Sheriff - Major Erik Holland

- D. 2021-CO-231  
Cooperative Agreement - Cook's Direct, Inc. - Budget Impact: \$40,838.00  
Commissioner Vanover moved to approve 2021-CO-231 as presented. Commissioner Wood seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.

Assessor- David Cox - Presented by Brandon Hollinberger

- E. 2021-CO-225  
Bid Award - Pictometry International Corp. - Purchase of Orthophotography and Oblique Imagery  
Commissioner Wood moved to approve 2021-CO-225 as presented. Commissioner Vanover seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.

- F. 2021-CO-226  
Contract - Pictometry International Corp. - Purchase of Orthophotography and Oblique Imagery - Budget Impact: \$11,589.75 for 2021: \$127,487.25 for 2022  
Commissioner Wood moved to approve 2021-CO-226 as presented. Commissioner Vanover seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.

Commission - Dana Babcock

- G. 2021-RES-063  
Executive Appointment - Abby Olson - Platte County Senior Citizens Service Fund Board  
Commissioner Vanover moved to approve 2021-RES-063 as presented. Commissioner Wood seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.

- H. 2021-RES-064  
Executive Appointment - Mike Maasen - Board of Equalization  
Commissioner Wood moved to approve 2021-RES-064 as presented. Commissioner Vanover seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.

County Clerk - Nancy Armstrong

- I. 2021-CO-230  
Working Agreement - DocuLock - Document Scanning and Digital Conversion - Budget Impact: \$3,300.00  
Commissioner Vanover moved to approve 2021-CO-230 as presented. Commissioner Wood seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.

Parks and Recreation - Daniel Erickson

- J. 2021-CO-232  
Amendment to 2021-CO-110 - Replacement and Repairs - Barry Platte Park Main Shelter - Budget Impact: \$2,000.00  
Commissioner Wood moved to approve 2021-CO-232 as presented. Commissioner Vanover seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.
- K. 2021-CO-233  
Bid Award - MegaKC Corporation - Phase I Development - Michael Gunn Park at Platte Meadows  
Commissioner Vanover moved to approve 2021-CO-233 as presented. Commissioner Wood seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.
- L. 2021-CO-234  
Contract Award - Mega KC Corporation - Phase I Development - Michael Gunn Park at Platte Meadows - Budget Impact: \$345,200.00  
Commissioner Wood moved to approve 2021-CO-234 as presented. Commissioner Vanover seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.

Planning and Zoning - Daniel Erickson

- M. 2021-CO-227  
Rezoning - CH (Highway Commercial) to R-25 (Single-Family Large Lot) - Dale and Patty Poos - Budget Impact: \$0.00  
Commissioner Vanover moved to approve 2021-CO-227 as presented. Commissioner Wood seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.
- N. 2021-CO-228  
Rezoning - AG (Agricultural) to RE (Rural Estates) - Branch Creek Holdings, LLC - Budget Impact: \$0.00  
Commissioner Wood moved to approve 2021-CO-228 as presented. Commissioner Vanover seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.
- O. 2021-CO-229  
Rezoning - AG (Agricultural) to RE (Rural Estates) - Marty and Deborah Richardson - Budget Impact: \$0.00  
Commissioner Vanover moved to approve 2021-CO-229 as presented. Commissioner Wood seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.
- P. 2021-CO-237  
Acceptance - Performance and Maintenance Bonds - Storm Sewers - Estates at Chapel Hill Subdivision - Budget Impact: \$0.00  
Commissioner Wood moved to approve 2021-CO-237 as presented. Commissioner Vanover seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.

Public Works - Bob Heim

- Q. Public Hearing Number 1 to Amend Section 305.050, as well as, Traffic Schedules I, II, & III of the Ordinances of Platte County. (2021-RES-061 11.15.2021)
1. Open Public Hearing (Commission) 10:45am
  2. Amend Section 305.050, as well as, Traffic Schedules I, II, & III of the Ordinances of Platte County. (Public Works Director)
  3. Comments (Commission)
  4. Close Public Hearing (Commission) 10:52am

**7. ANNOUNCEMENTS FROM COUNTY OFFICEHOLDERS AND STAFF:**

- A. Bob Heim, Director Public Works - Bid opening for Bee Creek Rd bridge replacement - Project Number BRO-B083(27)  
(Completed after Item 4. Approval of Agenda and prior to Item 5. Approval of Consent Calendar.)
- B. Justin Kalwei, Prosecutor's Office - Commented on the 2021 Case Filings Report  
(See recording in Clerk's office or online.)

**8. PUBLIC COMMENTS:** None

**9. COMMISSION COMMENTS:**

- A. Presiding Commissioner – Ron Schieber  
None
- B. 1<sup>st</sup> District Commissioner – Dagmar Wood  
Thanked Justin Kalwei for being here today and presenting the 2021 Case Filings Report.  
(See recording in Clerk's office or online.)
- C. 2<sup>nd</sup> District Commissioner – Joe Vanover  
Gave update from meeting with the Board of Platte County Historical Society on the Dorothy Day Cabin.  
(See recording in Clerk's office or online.)

**10. ADJOURNMENT:**

Commissioner Wood moved to adjourn at 10:58am. Commissioner Vanover seconded. Commissioner Schieber (Yes), Commissioner Wood (Yes), Commissioner Vanover (Yes). The motion passed by a vote of 3 to 0.